



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	All Persons Interested
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3	Job Classification	TECHNICAL HARDWARE ANALYST III
4	Posting Number	PN# 105333
5	Department	INFORMATION TECHNOLOGY DEPARTMENT
6	Division	Network Data/Voice
7	Section	LAN Support
8	Reporting Location	611 WALKER 8 th Floor
	Workdays & Hours	M - F, 8 a.m. - 5 p.m.*
		*Subject to change

DESCRIPTION OF DUTIES /ESSENTIAL FUNCTIONS

Oversees the installation, maintenance, trouble-shooting and repair of data communications networks or process control data networks. Identifies and selects equipment for purchase . Diagnoses communications system failures; interfaces with vendors to resolve problems with various types of data communications facilities. Evaluates network design to make recommendations for improvement of performance; coordinates and provides training for installation and operation of network equipment. Analyzes malfunctions and repairs components of wide and local area networks. Maintains statistical reports on project status and inventory. Designs and maintains cable layout logs.

May lead other technical hardware analysts.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items up to 40 lbs. and/or very long periods of walking on rough surfaces on a routine basis.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires an Associate's degree in a computer science or electronics discipline or the equivalent such as certification in a technical / specialty program. Experience may be substituted on a year- for- year basis.

MINIMUM EXPERIENCE REQUIREMENTS

Four (4) years of experience in the design, installation, operation and / or maintenance of a computerized data communications network.

MINIMUM LICENSE REQUIREMENTS

Valid Texas Class "C" Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with a Cisco CCNP certification or higher.

SELECTION/SKILLS TESTS REQUIRED

None

SAFETY IMPACT POSITION X Yes No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 23
\$1,347 – \$1,856 Biweekly \$35,022 – \$48,256

OPENING DATE

June 15, 2005

CLOSING DATE

Open until filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is 713.837.9496 candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer